## M.J. Christophers & Son

## REMOVALS & CONTAINERISED STORAGE

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## **Moving Check List**

Effective forward planning and preparation can help to minimise the stress of moving home. We have put together this essentials check list to guide you through the six weeks leading up to your moving day.

5-6 weeks before	
	Contact removal companies with BAR membership for quotations
	Start to plan your move
	De-clutter! Consider what you are definitely taking with you. (Don't forget your loft and garage!) Why not donate or recycle items you don't want/need?
4-5 weeks before	
	Start running down freezer goods
	Arrange your mail redirection
	Notify utility suppliers, rental agreements and internet provider
3-4 weeks before	
	Notify bank, credit cards, DVLA, TV Licence and insurance companies
	Notify schools of children's last day at current school and first day at new school
	Notify Doctor/Dentist of leaving date if required
	Register with a new Doctor/Dentist
	Inform friends and family of your new address
2 weeks before	
	If packing yourself, start packing non-essential items. Please see our <u>Helpful Hints</u> and <u>Tips on Moving Home</u> and our <u>Packing Materials Price List</u>
	Organise disconnection of electric/gas appliances as appropriate (e.g. cooker)
	Plan the moving day (consider children and pets)
	Arrange travel plans and book accommodation if required

## Pack important documents and items in a box which you can take with you in the car on the day. Ensure this is accessible to you ☐ Defrost freezer (If moving long distance) ☐ Dispose safely of hazardous items which our removal crew are not allowed to move ☐ If you are packing yourself and anything hasn't gone/isn't going to plan and may impact the move day schedule, contact us as soon as possible (This will give us time to organise adequate resources) Confirm with Estate Agent or landlord arrangements for keys 1 day before ☐ Make up a survival box for everything you might need when you arrive at your new home. (e.g. tea, coffee, milk, biscuits, snacks, soft drinks, kettle, toilet rolls, toiletries, torch etc.) Clear out fridge Generate an essentials fact sheet for the new owners of your home (e.g. bin day, recycling arrangements, instructions for the boiler/heating/hot water/stop cock for water etc.) ☐ Label keys for new owners ☐ Charge mobile phones/devices ☐ Ensure arrangements have been made for adequate parking for removal vehicle(s) as discussed during the quotation process ☐ Get a good night's sleep! Moving Day! ☐ Welcome removal crew and discuss details ☐ Take meter readings at your old home ☐ Final walk round to check all furniture and goods have been packed and loaded ☐ Sign removal crew's paperwork and exchange numbers First walk around your new home ☐ Make yourself and the crew a drink (moving is thirsty work) and discuss requirements/instructions with them Leave the rest to the crew of M J Christophers & Son

**Finally....** Enjoy your new home!

1 week before